

Minutes of the OSBA Board Meeting

January 11, 2012

OSU Bee Lab, 2501 Carmark Rd

Columbus, Ohio

Members present were:

- Dana Stahlman - President
- John George - Vice President
- Tim Arheit - Secretary / Webmaster
- David Crawford - Treasurer
- John Grafton - Past President
- Connie Schalinski - Director: Heart of Ohio
- Alex Zomchek - Director: Miami Valley
- Ron Willison - Director: Heart of Ohio
- Dwight Wilson - Director: Maumee Valley
- Joe Kovalski - Director: Crossroads
- Sam Hammett - Director: Buckeye Hills
- Richard Manley - Director: Western Reserve
- Ron Hoopes - Director: Buckeye Hills
- Dick Mullet - Director: Crossroads
- Kim Flippen - Director: Heart of Ohio
- Dan Bollett - Director: Maumee Valley
- Tracy Alarcon - Director: Western Reserve
- Terry Leiberman Smith - Newsletter Editor
- Barb Bloetscher - Ohio Department of Agriculture
- Joe Latshaw
- Dwight Wells
- Jim Groves

Meeting was called to order at 6:30PM by Dana Stahlman

Introductions were made and the secretary took attendance to verify a quorum was met in order to do official business.

Dana Stahlman, president, presented the board with the list of nominations for the nine regions in the state of Ohio as required by the amended constitution and asked for a vote to confirm the nominations and that they take their seats on the board immediately. The list included the directors noted above in the list of those attending as well as Chris Lovett - Ohio Valley, Susan valentine-Cooper - Heart of Ohio, Joel G Boothby - Ohio Valley and Jim Kerns - Top of Ohio whom could not be present at the meeting. There are two vacant positions for Erie Basin and Miami Valley for which appointments are pending. The vote was taken and the nomination was approved unanimously.

Tim Arheit, secretary, submitted the minutes for the fall meeting and the winter board meeting as prepared by Margaret Reid, past secretary. Dan Bollett moved the minutes be accepted, Ron Hoops seconded. Motion passed.

David Crawford, treasurer, presented the treasurers report. The final treasurers report prepared by Carmen Conrad was presented (attached). An audit prepared by Ron Hoopes was also submitted and found the books to be in good order (attached). The audit also included a list of recommendations for the board to consider. Motion to accept made by Tracy Alarcon, second by Dan Bollett. Motion passed.

Ron Prichard, grant administrator for a large non-profit organization, was called on to discuss the boards liability regarding the grant of 2010 that was entered into without board approval. To address some of these potential liabilities it is suggested that the board confirm the decisions made at the time.

Dana Stahlman, president, requested a motion to approve of OSBA's involvement in the grant entered into in 2010 and the required restructuring of the grant. John George made the motion to approve OSBA's involvement with the stipulation that monthly updates on the progress of the grant be given. Second by Dan Bollett. Motion passed.

Alex Zomcheck made the motion to approve John Grafton as the grant administrator to enable him to continue with the reorganization of the grant. Second by John George. Motion passed.

The proposed budget as prepared by Carmen Conrad, past treasurer, was presented (attached with revisions). It was noted that this budget was prepared without consulting the current executive officers. As such it may not allow for the planned and required activities. The newsletter in particular would exceed the budgeted amount with the first edition. To enable the first quarter newsletter to proceed the newsletter budget was changed to a publication budget and revised from \$500 to \$4500 and the income was adjusted to balance based on the presidents goal of obtaining 1000 members. Additional changes would need to be made at a future date. Motion to approve by Dwight Wilson. Second by Connie Schalinski. Motion approved.

Dana Stahlman appointed David Crawford to head a budget committee to study the needs of the officers, committees, programs and other expected expenses and to propose a revised budget for 2012

Dana Stallman presented the following list of staff members for board approval, term to coincide with the 2 year term of the executive members.

- Jim Higgins - Apitherapy Chairperson
- Jim Thompson - Historian and Honey Judging
- Nina Bagley - Political Action Committee Chair
- Tim Arheit - Webmaster
- Dwight Wells - Queen Initiative Coordinator
- Honorary Board Members:
 - Dr. James Tew
 - Sherry Ferrell
 - Kim Flottum
 - Ben Slay
 - Barbara Bloetscher - ODA State Apiarist

Ron Hoops made the motion to approve the list as presented. Second by Tracy Alarcon. Motion passed.

Discussion was opened concerning the EAS Director. Joe Kovaleski is currently the EAS director and is serving his second term with EAS which expires in 2012. EAS only allows directors to serve two terms. In the past the board has supported an honorarium of \$300 to assist the director in fulfilling his duties. Dwight Wilson made the motion to re-affirm Joe Kovaleski as the EAS Director and \$300 as his honorarium. Second by John George. Motion Passed.

Discussion was opened on the topic of the newsletter and other publications of OSBA. The OSBA pamphlet, Master Beekeeping pamphlet and the OSBA Queen Initiative Pamphlet. The newsletter is scheduled to be published 4 times this year with the first issue in mid January. We will be seeking advertisers to help fund the newsletter. The first issue of the newsletter will be mailed to all members. We will also give members the option to opt-in to receiving the newsletter by e-mail only to help save postage and publishing costs. Additional copies of the first quarter newsletter will be printed for distribution at various events including the Tri-County workshop. The budget had already been discussed and revised to include funds for these publications.

John George and Ron Hoops gave a presentation of the Master Beekeeper program. The updated structure was discussed and copies of the updated pamphlet were available for review. A committee for the master beekeeping program will meet later this month to discuss details of the program such as how to track hours and which classes count. Dana Stahlman will head the program for this year. Tracy Alarcon made the motion to approve the revised program, Joe Kovaleski second. Motion passed.

Dwight Wells gave a short presentation of the Ohio Queen Initiative. Slide show is attached. The program will require funds to start, but is set up so that it will raise funds to reimburse the seed money and to be self supporting thereafter. It was discussed if the earmarked JT Funds should be used for the OQI since Jim Tew is no longer at OSU. Tracy Alarcon made the motion to accept the program as presented and to support the OQI with the JT Funds. Dwight Wilson seconded. Motion passed.

John Grafton gave an update on the grant proposal. A portion of the grant was completed last year with the queen rearing workshop. However, significant changes to the structure are required because the grant administrator Crossroads lost its funding and no longer has the staff to oversee the grant. Crossroads was the administrator because a 501.3c organization is required and OSBA is not a 501.3c. In addition, with Dr Jim Tew leaving OSU, OSU no longer wishes to participate with their portion of the grant (technical services and web design and hosting). Thus, while the focus of the grant will not change, OPOGMA (Ohio Produce Growers & Marketers Association) will become the administrator as a 501.3c, a contract directly with Dr. Jim Tew will be entered to produce the material, Tim Arbeit (OSBA web master) will be developing the web portion using the content from Dr Jim Tew, and OSBA will be hosting the information on their website. This new plan must be submitted to ODA (Ohio Department of Agriculture) which will in turn help submit it to the USDA for approval. A new timeline must also be established. The current target date for the web based material is June/July. The original submitted application is attached along with the revised financial feasibility page showing the structure changes.

Dana Stahlman (president) suggested sending a letter of appreciation to the past officers. He will compose the letter and asked the secretary to send it to the past officers.

Ron Hoops reminded everyone that he is collecting names for 'Telling The Bees'. 'Telling The Bees' is a section in the newsletter memorializing members and notable beekeepers in the state of Ohio who have passed away.

Ron Prichard gave an update on the Buckeye Queen Producers Association. The associations non profit 501.3c status was approved but nothing else has been done. His recommendation is to shelf the association for now and that it's non-profit status may be useful at a future date.

Joe Kovalski made the motion to purchase a voice recorder to record meetings, both to assist the secretary in documenting the meetings and as an accurate record of the meetings. The secretary is to purchase the voice recorder and should not spend more than \$300. Second by Ron Hoops. Motion passed.

Dana Stahlman suggested reimbursing officers and board members for travel expenses for official OSBA business. Given the significant distance many officers drive to attend OSBA meetings and conduct OSBA business he felt it only proper officers be reimbursed. It was noted that business can deduct 55.5 cents per mile, 23 cents for medical and 14 cents for service to charitable organizations. After brief discussion on how to track such expenses and what rate per mile would be appropriate John George made the motion to approve a 25 cent per mile reimbursement for official OSBA business. The treasurer shall develop a form which board members will fill out and submit and the president must approve all submitted forms. A check will be issued once per year for all approved mileage. Travel for this meeting will be allowed for this year's mileage expense. Second by Sam Hammett. Motion passed.

Ron Hoops made the motion to continue the membership incentive tried last year. The intent of the incentive is to encourage clubs to put out OSBA membership forms at meetings and bee schools. Any club that signs up a NEW member will get \$5 from the OSBA membership fee. The new members must sign up through the local club for it to count towards the incentive and signing up at an OSBA sponsored event such as the OSBA summer and fall meetings or the Tri-County workshop does not count. Dick Mullet seconded. Motion passed.

John Grafton made the motion to allow the executive committee the right to decide to put up an OSBA display at shows such as the PowerShow, OPJMA, etc. Dwight Wilson seconded. Motion passed.

Dana Stahlman mentioned that OSBA will receive 2 tickets to the Tri-County workshop and that anyone who wishes to help at the OSBA table should contact him.

John George (vice-president) made the motion to give a hive away to new members that sign up at the Tri-County and Cincinnati meetings/workshops. Dwight Wilson will purchase and assemble the hives. A similar thing was done last year to promote membership at these meetings. Tracy Alarcon seconded. Motion passed.

David Crawford announced that if any member wishes to serve on the budget committee to let him know.

Tim Arheit (secretary) brought up the topic of online payments for memberships and pre-paid tickets for meetings and other events. Dana Stahlman appointed him to a committee to investigate what it would entail and the costs and to report back at a future meeting.

Alex Zomcheck suggested a petition to get a hive on the Ohio governors property.

The meeting was adjourned at 9:30PM

Respectfully submitted

Tim Arheit, Secretary

2012 Proposed Budget

INCOME: 10,650.00 ~~\$6,650.00~~

Membership Dues..... 7,800.00 ~~3,800.00~~

Meeting Income 2,850.00

EXPENSE: 10,650.00 ~~\$6,650.00~~

Postage..... 750.00

~~Newsletter~~ Publications 4500.00 ~~500.00~~

Meeting Expense, Miscellaneous..... 300.00

Meeting Expense, Summer 1800.00

Meeting Expense, Fall 2000.00

Membership fees (OSBA in other groups) 100.00

EAS director honorarium..... 300.00

Memorial fund 150.00

Fidelity bond (for bonding treasurer) 150.00

Committee expenses..... 300.00

Office supplies..... 300.00